

**BRAZORIA COUNTY RFP SUMMARY SHEET  
RFP# 09-01 ONLINE AGENDA FOR COUNTY CLERKS OFFICE**

Open Date	RESPONDENT'S NAME	MANATRON	SPINDLEMEDIA	APPRAISAL & COLLECTION TECHNOLOGIES	TRUE AUTOMATION
THURSDAY, JANUARY 29, 2009	ADDRESS	510 EAST MILHAM	1005 LONG PRAIRIE ROAD, SUITE 200	911 CENTRAL PARKWAY NORTH, SUITE 200	2600 TECHNOLOGY DR., SUITE 900
2:00 PM CST		PORTAGE, MI 49002	FLOWER MOUND, TX 75022	SAN ANTONIO, TX 78232	PLANO, TX 75074
Contract Term:	QUOTED BY:	EARLY STEPHENS	STEPHEN JOHNSON	JIM BROD	OSVALDO MORALES
	CONTACT:	JOHN RICKERBY	STEPHEN JOHNSON	JIM BROD	OSVALDO MORALES
	TELEPHONE NUMBER:	866-471-2900	972-538-3750	210-403-8670	972-881-1858
	FAX NUMBER:	269-567-2930	972-538-3751	210-403-8905	972-633-0533
<b>PROPOSAL PRICING</b>					
1.0 TOTAL COST OF AUTOMATED TAX COLLECTION SYSTEM (INITIAL COST PLUS ANNUAL FEES AND MAINTENANCE FEES FOR YEARS ONE (1) THROUGH	\$2,350,620.00	\$588,400.00	\$600,000.00	\$722,810.63 - PROPOSAL OPTION 1 / \$654,380.50 - PROPOSAL OPTION 2 (PACS ONLINE SYSTEM)	
1.1 INITIAL COST FOR TOTAL TURNKEY OFFER INCLUDING TRAINING, HARDWARE, INSTALLATION, ETC.	\$1,668,000.00	\$169,700.00	\$0.00	\$586,811.03 - PROPOSAL OPTION 1 / \$206,200.00 - PROPOSAL OPTION 2	
1.2 ANNUAL FEE FOR YEAR ONE (1)	\$276,000.00	\$74,900.00	\$180,000.00	\$44,000.00 - PROPOSAL OPTION 1 / \$145,000.00 PROPOSAL OPTION 2	
1.3 ANNUAL FEE FOR YEAR TWO (2)	\$252,900.00	\$74,900.00	\$210,000.00	\$45,320.00 - PROPOSAL OPTION 1 / \$149,350.00 - PROPOSAL OPTION 2	
1.4 ANNUAL FEE FOR YEAR THREE (3)	\$261,720.00	\$74,900.00 (NO ANNUAL FEES ASSESSED AFTER YR 3. MAINTENANCE FEES WILL STILL BE ASSESSED)	\$210,000.00	\$46,679.60 - PROPOSAL OPTIION 1 / \$153,830.50 - PROPOSAL OPTION 2	
2.1 MAINTENANCE FEE FOR YEAR TWO (2)	\$176,000.00	\$97,000.00	\$0.00	\$45,320.00 - PROPOSAL OPTION 1 / \$149,350.00 - PROPOSAL OPTION 2	
2.2 MAINTENANCE FEE FOR YEAR THREE (3)	\$185,220.00	\$97,000.00	\$0.00	\$46,679.60 - PROPOSAL OPTION 1 / \$153,830.50 - PROPOSAL OPTION 2	
3.0 NUMBER OF WORKING DAYS TO COMPLETE FULL INSTALLATION AFTER CONTRACT AWARD (NOTE: SYSTEM MUST BE FULLY IMPLEMENTED BY SEPT. 1, 2009)	339 DAYS	150 DAYS	0 DAYS	84 DAYS	
4.0 NUMBER OF WORKING DAYS TO START WORK AFTER NOTIFICATION TO PROCEED	11 DAYS	3 DAYS	0 DAYS	4 DAYS	
<b>12.6 DELIVERY SCHEDULE / IMPLEMENTATION PLAN</b>					
	START 2/9/09 - FINISH 6/2/10	Start 3/31/09 - finish 9/2/09.	ALL ITEMS HAVE BEEN DELIVERED AND IMPLEMENTATION IS IN PLACE. SCHEDULING IS NOT NEEDED.	START APRIL 2009 - FINISH JULY 2009	
<b>12.7 DESCRIPTIVE LITERATURE</b>					
	DETAILED OVERVIEWS INCLUDED	INCLUDED	INCLUDED	INCLUDED	
<b>12.8 CONTRACTOR BACKGROUND INFO</b>					
12.8.1 PROVIDE DOCUMENTATION OF THE LAST 3 YRS OF PRIOR AND CURRENT TAX SOFTWARE CONTRACTS, INCLUDING COLLECTION PERCENTAGES & HOW CALCULATED. PROVIDE NAMES, ADDRESS, PHONE NUMBERS OF CONTACT PERSONS FOR ALL PRIOR AND CURRENT CONTRACTS.	GWINNETT COUNTY, GA; CITY OF VIRGINIA BEACH, VA; BLUE EARTH COUNTY, MN; KOOTENAI COUNTY, IDAHO; WASHOE COUNTY, NEVADA	INCLUDED INFO ON TARRANT COUNTY, JOHNSON COUNTY, COUNTY OF WICHITA FALLS,AUSTIN COUNTY, TRINITY/GRAVETON	INCLUDED INFO ON GALVESTON COUNTY, BEXAR COUNTY, KATY ISD, TEXAS CITY ISD, HIDALGO COUNTY	LARGE LIST OF REFERENCES PROVIDED	
12.8.2 Provide evidence of the financial resources necessary to provide the services outlined in the RFP	INCLUDED	AVAILABLE UPON REQUEST	PRIVATE	CONFIDENTAIL INFO PROVIDED IN PROPOSAL	
12.8.3 Provide a statement as to Vendor's willingness to guarantee a level of performance and the nature and kind of security supporting the guarantee.	CAN PROVIDE A PERFORMANCE BOND, IRON MOUNTAIN AS ESCROW PROVIDER	WILL PROVIDE ESCROW OR PERFORMANCE BOND	STATEMENT PROVIDED	STATEMENT PROVIDED	

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12.8.4 Provide a detailed description of your offering as it relates to disaster recovery and business continuance. Include which of your current clients utilize this feature and any real world experience they may have in utilizing this service.		MANAGED OFFSITE BACKUP UNDER SEPARATE CONTRACT.	SEE DISASTER RECOVERY PLAN SPECIFICS IN PROPOSAL	INCLUDED IN PROPOSAL	INCLUDED IN PROPOSAL
12.8.5 Provide a proposed work plan to include milestones that demonstrate knowledge required to design and implement an efficient and effective Tax Software System Service.		SEE SECTION 12.6	SEE DESIGN AND IMPLEMENTATION SPECIFICS IN PROPOSAL	WORK PLANS ARE NOT REQUIRED SINCE ALL SOFTWARE CURRENTLY IN PLACE	SAMPLE INSTALLATION TIMELINE PROVIDED
		INCLUDED	INCLUDED	INCLUDED	INCLUDED
12.8.6 Provide an organizational chart and resumes for key personnel		INCLUDED IN PROPOSAL	COMPLETED PROGRAMMING UPGRADES TO HANDLE HB1010.	SEVERAL MODIFICATIONS IMPLEMENTED	CURRENTLY AVAILABLE WITH PACS COLLECTIONS.
12.8.7 Provide specific details of how you will implement the new requirements placed on the Tax Office by HB1010.		INCLUDED IN PROPOSAL	INCLUDED IN PROPOSAL	INCLUDED IN PROPOSAL	INCLUDED IN PROPOSAL
12.8.8 Provide detailed info. regarding computer facilities including hardware and software. Identify which equipment will be physically located at County and which will be at vendor facilities		INCLUDED IN ATTACHMENT C AND D OF PROPOSAL	"THE PROCESS OF DATA CONVERSION FROM OLD TO NEW SYSTEMS MAY INCLUDE PURGING OR CLEANSING OF EXISTING DATA, RECONCILIATION OR BALANCING OF THE OLD DATA TO THE DATA IN NEW SYSTEM, CREATION OF NEW OR ADD'L DATA, AND CONVERSION OF OLD DATA TO THE NEW SYSTEM"	NO CONVERSION NECESSARY	WORKS WITH THE CLIENT TO DEVELOP PROJECT TIMELINE. SEE PROPOSAL
12.8.9 Identify procedures and criteria for conversion and implementation of new tax software system		MAINTAINED VIA GRM LEVY.	NO RESTRICTION ON NUMBER OF TAXING JURISDICTIONS. IF THE COUNTY CONTRACTS TO COLLECT TAXES FOR NEW JURISDICTION, THERE ARE 2 CONVERSION PROCESSES THAT NEED TO BE PERFORMED. DETAILS ARE INCLUDED IN PROPOSAL. NO CHARGE FOR CONVERSION.	DEVELOPED ON A CASE BY CASE BASIS. \$5000 MINIMUM CHARGE. SEE PROPOSAL FOR SPECIFICS.	IF THE CONSOLIDATION REQUIRES JUST THE TAXING JURISDICTION TO BE ADDED TO PROPERTIES, IT IS DONE AT NO COST. IF THE CONSOLIDATION REQUIRES A CONVERSION, IT WOULD BE BILLED ON A TIME AND MATERIALS BASIS.
12.8.10 Describe your support and best practices for assisting with the consolotion of a taxing jurisdiction into the Brazoria County Tax Office. Include a cost formula if any costs would be incurred by the County		DETAILS IN PROPOSAL	DETAILS IN PROPOSAL	DETAILS IN PROPOSAL	INTERFACES WITH OFFICIAL PAYMENTS AND CERTIFIED PAYMENTS TO ACCEPT CREDIT CARDS FROM PROPERTY OWNERS. PROPERTY OWNDER CAN SEARCH THEIR ACCOUNT ON THE WEB.
12.8.11 Discuss your firms' capability and experience with the Brazoria County tax office lock box bank and the level of image integration your system supports. Specifically describe your best practice for managing payments received by the lockbox that do not contain remittance advice.		USE GRM CASHIERING	EXPERIENCE WITH JP MORGAN CHASE, CERTIFIED PAYMENTS, GOVOLUTION, OFFICIAL PAYMENT CORP. DETAILS INCLUDED IN PROPOSAL.	SEVERAL INCLUDING CERTIFIED PAYMENTS, GOVOLUTIONS, OFFICIAL PAYMENTS, HAMER ENTERPRISES.	OFFICAIL PAYMENTS AND CERTIFIED PAYMENTS
12.8.12 Describe your experience working with the various third party credit card processors.		DETAILS IN PROPOSAL	DETAILS IN PROPOSAL	DETAILS IN PROPOSAL	DETAILS IN PROPOSAL
12.8.13 Describe your e-commerce solution		"PLEASE SEE RESUMES IN SECTION 12.8.6" NO PLANS TO UTILIZE PARTNERS TO COMPLETE PROJECT	DETAILS IN PROPOSAL	BECAUSE ACT IS THE ESTABLISHED VENDOR FOR COUNTY, PROJECT DESCRIPTION NOT PROVIDED.	SEE RESUMES
12.8.14 Provide the proposed project description		DETAILS IN PROPOSAL	VIRTUAL DESKTOP TECHNOLOGY	"EXPLAINED THROUGHOUT THE DOCUMENT"	DETAILS IN PROPOSAL
12.8.15 Provide a technical proposal					

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12.8.16 Provide a cost summary that outlines the specific software and hardware requirements.		SEE 12.8.19	SAME AS PROPOSED PRICING ABOVE	"ALL REQUIREMENTS ARE INCLUDED ALONG WITH ASSOCIATED COST"	SEE PROPOSED PRICING SECTION
12.8.17 Vendor should examine County's existing networking infrastructure and determine if it is suitable to operate in the proposed environment. If not, vendor needs to propose replacement end-user software/hardware and other components required for optimal performance		GRM PRODUCT SUITE IS WEB-BASED SET OF APPLICATIONS AND IS WRITTEN TO OPERATE IN CURRENT MICROSOFT WINDOWS OPERATING SYSTEM ON INTEL-BASED HARDWARE PLATFORMS. BACKBONE SUPPORTING THE SRVERS SHOULD BE A TCP/IP 1 GB-BASED ETHERNET NETWORK. NO SERVERS SHOULD BE PUBLICLY EXPOSED TO INTERNET.	AGREED	ACCEPTED	COUNTY'S EXISTING NETWORKING INFRASTRUCTURE SUITABLE FOR PACS.
12.8.18 Provide an implementation schedule		SEE SECTION 12.6	SAME AS SECTION 12.6 ABOVE	NO IMPLEMENTATION SCHEDULE IS NECESSARY	SAME AS SECTION 12.6
12.8.19 Provide a complete inventory listing of all hardware and software requirements		DETAILS IN PROPOSAL	DETAILS IN PROPOSAL	HARDWARE AND SOFTWARE ALREADY IN PLACE	DETAILS IN PROPOSAL
12.8.20 Provide any and all software, hardware, cables, connectors, communications facilities, environmental support, or any other requirements that the vendor expects the County to provide		MANATRON PROVIDED OUR STANDARD RECOMMENDED MODEL FOR DESKTOP COMPUTER, BUT THE COUNTY MAY BE ABLE TO UTILIZE THEIR EXISTING UNITS. MANATRON CAN WORK WITH THE COUNTY IT STAFF TO DETERMINE THIS.	AGREED	ACCEPTED - THE EQUIPMENT IN PLACE MEETS REQUIREMENTS	DETAILS IN PROPOSAL
12.8.21 Provide documentation of current SAS 70 opinion from a CPA firm.		AVAILABLE UPON AWARD	PERFORMED AT TARRANT COUNTY	AVAILABLE ON WEBSITE	DO NOT HAVE THIS DOCUMENTATION
<b>REFERENCES</b>		GWINNETT COUNTY, GA; CITY OF VIRGINIA BEACH; SARASOTA COUNTY, FLORIDA	SAME AS 12.8.1 ABOVE	JEFFERSON COUNTY, FORT BEND COUNTY, GALVESTON COUNTY	COMAL COUNTY, POTTER COUNTY, MATAGORDA COUNTY
Included Addendum 1		YES	NO	NO	YES
Included Addendum 2		YES	NO	NO	YES
Included Addendum 3		YES	YES	NO	YES
Included Addendum 4		YES	YES	NO	YES
Exceptions to Terms and Conditions		INDEMNIFICATION	NONE	NONE	NONE
Any additional comments					