

**APPLICATION FOR BAIL BOND LICENSE**

Received Application on: \_\_\_\_\_ By: \_\_\_\_\_

Company Name \_\_\_\_\_ License # \_\_\_\_\_

1. Name of Applicant: \_\_\_\_\_ Age: \_\_\_\_\_

Other Names Used (Alias, Maiden, Married) \_\_\_\_\_

\_\_\_\_\_

List All Driver's License #'s and the State(s) issuing them:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ DOB \_\_\_\_\_ SS# \_\_\_\_\_

Home Address: (Physical & Mailing) Phone ( ) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**(ATTACH MAP OF HOME & OFFICE LOCATIONS)**

Business Address: (Physical location of your office:

\_\_\_\_\_

\_\_\_\_\_

List Phone Number or Numbers to appear on Bondsman List:

\_\_\_\_\_

2. Name under which business will be conducted/DBA

\_\_\_\_\_

3. Name of place or places **Including Address, City and Phone Number** where business will

be conducted:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Do you have a registered agent for service? \_\_\_\_\_

Name, Address & Phone: \_\_\_\_\_

\_\_\_\_\_

a) Are you a Texas corporation licensed to do business in Texas? ( )Yes ( )No

b) If not a Texas corporation, what is the State of your incorporation?

c) Are you qualified to write fidelity, guaranty and surety bonds under the Texas Insurance Code, as amended? ( )Yes ( )No

d) Attach a certified copy of your **FRANCHISE TAX PERMIT (SS4)** and **CERTIFICATE OF AUTHORITY (SS4)** to do business in this state.

e) Name and address of the person in charge of each office of your business in Brazoria County including a daytime phone number. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

f) List anticipated licensed agents: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If not currently licensed, please attach **APPLICATION FOR BAIL BOND AGENT**.

5. Do you intend to pledge property to secure your bonds?

( )Yes ( )No

a. Are there improvements on the property to be pledged?

(Buildings, Barns, etc.) ( )Yes ( )No

**IF IMPROVEMENTS ARE ON THE PROPERTY, PLEASE ATTACH CURRENT INSURANCE POLICY SHOWING COVERAGE.**

If pledging property, list on **“EXHIBIT A”**, all non-exempt real estate owned by you that you intend to convey in trust to the Bail Bond Board to secure payment of any obligations incurred by you in the bonding business if the license is granted, including:

- 1) A legal description of each item of non-exempt property (equivalent to the description required to convey the property);
- 2) Agreement to keep all taxes paid on the property while it remains in trust;
- 3) Agreement that you will not further encumber the property after conveying it in trust to Brazoria County Bail Bond Board without notifying and obtaining permission of the Board;
- 4) Agreement to insure and keep current insurance on any improvements on the property while the property remains in trust;
- 5) Joinder of your spouse in transferring to the Board all of her/his interest in the non-exempt community property conveyed to the Board in trust; and agreement of spouse to join in any future transfers by community property to be conveyed in trust to Bail Bond Board;
- 6) Attach current statements from each taxing unit of the property indicating that there are no outstanding tax liens against the property and the net value of the property according to current appraisal made by a member of Appraisal Institute.

6. Do you intend to pledge **CASH** and/or **CERTIFICATES OF DEPOSIT** to secure your bonds? ( )Yes ( )No

If **YES**, what is the amount of each value of any certificate of deposit that you as applicant intend to place on deposit with County Treasurer? **MUST PLEDGE A MINIMUM OF \$50,000 DOLLARS**

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7. Do you declare that you will comply with the Bail Bonding Act of the State of Texas, **Article 2372-p3** as amended, effective September 1, 1991, and with all of its terms and conditions?

( )Yes ( )No

8. Are you a resident of this State? ( )Yes ( )No

9. Are you a citizen of the United States? ( )Yes ( )No

10. Submit with this application the following:

a) If you are an **INDIVIDUAL**, letters of recommendation from at least three (3) reputable persons who have known you for at least three (3) years.

If you are **INCORPORATED**, list your corporate Officers complete with addresses and phone numbers: \_\_\_\_\_

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Each letter of recommendation must state you are the person in charge of your business (if a corporation) and has a reputation of honesty, truthfulness, fair dealing and competency and shall recommend that the license be granted.

b) **COMPLETE SWORN FINANCIAL STATEMENT**

c) **FIVE HUNDRED DOLLARS (\$500.00) APPLICATION FEE**

d) **PHOTOGRAPH**

e) **FINGERPRINTS TAKEN BY A LAW ENFORCEMENT OFFICER**

f) **ASSUMED NAME CERTIFICATE (DBA)**

**11.** Have you ever been arrested or charged with a felony offense in this or any other State or in any Federal Jurisdiction which is **currently pending**? ( )Yes ( )No

If **yes**, list name of the offense, date and place (county & state) and court date. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**12.** Have you ever been **convicted** or **granted probation** for any criminal offense in any court of record in this or any other State or in the Federal Courts? ( )Yes ( )No

**EXCLUDING MOVING TRAFFIC VIOLATIONS**

If **yes**, list name of the offense, place (county & state), disposition and date of disposition. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
APPLICANT

**SUBSCRIBED AND SWORN TO**, before me, a notary public, this the \_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

**PLEASE LIST ALL AGENTS FOR THIS COMPANY:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CHECKLIST

1. Complete all questions fully on Application for Bail Bond License. DO NOT LEAVE ANY QUESTIONS BLANK. Place "N/A" in any blank space that does not apply.
2. Exhibit "A" – Please list in detail the property descriptions exactly as the description appears on the Deed of Trust and appraisal. This description must include the Volume and Page Number on recorded subdivision. If not a recorded subdivision, use a metes and bounds description even if you have a Lot & Block description.
3. Deed of Trust Form for transfer of property is included as part of the application. Property is NOT transferred to the County until a license is approved. Once application is approved, the Deed of Trust must be recorded in the County Clerks office. The original recorded Deed of Trust will need to be brought to the Treasurer's office to be held as collateral.
4. Appraisal of property is required by an appraiser who has qualifications set out in the Bail Bond Act. Check with the Bail Bond Office to verify whether your appraiser has property qualifications. Most appraisers are willing to furnish, to the Board, a list of his/her qualifications. If appraiser is not on the list, as him/her to register with the Bail Bond Board.
5. Nothing further certificate.
6. Security Agreement Form is for pledging Cash or C.D. ONLY!
7. Proof of at least one year continuous work experience in the bail bond business.
8. Agent Application must be filled out on **each** person you desire as an agent for your company.
9. Photograph – Fingerprints taken by Law Enforcement Agency at your expense - This applies to renewal license also.
10. Current sworn financial statement – Banks usually have the forms. The financial statement must include all assets, liabilities, correct balances due, and correct personal financial statement on you, not one just concerning the bonding business.
11. Copy of Insurance policy on any improvements on property to be used as collateral.
12. Affidavit/Tax Certificate/ stating that ALL taxes from ALL TAXING UNITS are paid and there are no mechanics or tax liens pending. CITY – STATE – COUNTY – SCHOOL DISTRICT!!!
13. Letters of recommendation from any other County in which you hold a valid bail bond license stating that there are no outstanding forfeitures and that the license is in good standing.
14. Three (3) letters of recommendation from reputable persons whom you have known for at least three (3) years stating the applicant as having a reputation of honesty, truthfulness, fair dealing and competency and shall recommend that the license be granted. Please make sure that the exact language above is used in the letters.

Name	Address	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____

15. If the letters of recommendation are for a CORPORATION, the letters shall be required for the person to be in charge of the business.
16. Assumed Name Certification/DBA/Certificate of County Clerk showing DBA is registered if new application. For a **renewal application** showing DBA has not been withdrawn.
17. Spouse's waiver (if any property is joint or community property)  
(This is found under Exhibit "A")
18. \$500.00 Cashier's Check or Money Order made payable to the **BRAZORIA COUNTY TREASURER**. **NO PERSONAL OR COMPANY CHECKS WILL BE ACCEPTED – THANK YOU.**
19. Copy of disposition on any misdemeanor or felony CONVICTION (not including Class C Misdemeanors or Traffic Violations.)

20. Registered Agent for service designation: \_\_\_\_\_  
Letter from person qualified to accept service.
21. Certificate showing at least eight hours of continuing legal education in criminal law or bail bond law courses that are approved by the State Bar of Texas

**\*ALL RENEWAL APPLICATIONS REQUIRE THE SAME APPLICATION AND REQUIREMENTS OF A NEW APPLICATION.**

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Please go over this checklist before submitting the application to the Board Office. We need the original application and four copies for our screening committee. Our correct mailing address is:

BRAZORIA COUNTY BAIL BOND BOARD  
111 E. LOCUST, SUITE 301  
ANGLETON, TX 77515  
ATTN: Alice Logsdon                      Courthouse Ext. 1574