



K. RANDALL HUFSTETLER
DISTRICT JUDGE
300TH JUDICIAL DISTRICT
BRAZORIA COUNTY COURTHOUSE

RE: FINAL TRIAL (JURY AND NON-JURY)

All parties scheduled for final trial in the 300th District Court are ORDERED to appear through their attorney for a Pretrial Conference Hearing on the date specified on the attached Scheduling Order (dates and times to be set through the Court Coordinator for the 300th District Court – Lorie Novak) and shall submit to the Court the following information:

1. **Current Inventory and Appraisement** shall be filed three (3) days prior to trial;
2. All Exhibits shall be premarked and exchanged with opposing counsel (or "party" if pro se) not later than three (3) days prior to trial;
3. **Current and signed Financial Information Statement** shall be presented to the Court on the day of trial;
4. Counsel shall prepare a **Proposed Property Division** for submission to the Court on the day of trial;
5. Counsel shall prepare an **Exhibit List** listing each exhibit to be admitted and file same with the Court on the day trial begins and, counsel shall, not later than three (3) days prior to trial, communicate with opposing counsel to determine which of those exhibits to be offered are without objection;
6. Counsel shall prepare a **Witness List** listing each witness who may be called to testify (rebuttal witnesses may be excluded from this list, however, experts must be designated according to the rules) and file same with the Court on the day of trial;
7. Counsel shall notify the Court not later than three (3) days prior to the beginning of a jury trial if there are any *Daubert/Robinson* challenges and schedule the hearings prior to the jury selection process;
8. A "courtesy copy" of exhibits, documents and reports to be offered in trial shall be provided to the Court on the day of trial;
9. Motions in Limine shall be filed and heard prior to the beginning of the trial on the merits; and
10. For all jury trials, if an additional pretrial hearing is needed, notify the Court at the time of the initial Pretrial Conference and it will be set for hearing the Friday prior to trial.

**** The above does not excuse a party from abiding by the Rules of Discovery****

Failure to prepare and file the Inventory and Appraisement, Financial Information Statement and Proposed Property Division may result in the case being reset by the Court.

You are further ORDERED to certify that efforts have been made to reach an agreement with your opposition as to each of the above issues and to note those items where no agreement was made.

K. Randall Hufstetler
Judge, 300th District Court